

Board of Selectmen  
Minutes January 07, 2014

Convened at 6:00 pm

Present:     Andrew Artimovich, Chairman  
              Jeffrey Bryan  
              Jane Byrne  
              Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck had the following building permits to be signed:

- Tom King, 1 Lebreux Street, generator: signed by Board
- Greg Postage, 12 Sherry Circle, generator: signed by Board
- Greg Postage, 12 Sherry Circle, LP gas and piping: signed by Board
- Matt Bunker, 236 Middle Road, remodel bath: signed by Board
- George May, 16 Mill Pond Road, generator: signed by Board.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the public minutes of 12/17/2013. Bryan, Byrne, and Christiansen were in favor. Artimovich abstained as he was not present.

Chief Lemoine was present to discuss warrant articles for the 2014 budget. Lemoine requested \$50,000 be added to existing capital reserve fund for the purchase and replacement of fire apparatus and equipment. He is also requesting to lease purchase a new Quint style fire apparatus with equipment not to exceed \$610,000. He would like to use the balance in the capital reserve fund as a down payment with annual payments for 5 years of \$99,291 at an interest rate of 2.62%. This lease does have an escape clause so in subsequent years if the funds are not appropriated the equipment is returned.

Lemoine said NFPA code recommends using an engine for 15 years on the first line and moving it to second line until it reaches 25 years in age. This Quint would be first line for the county complex and courthouse and second line for all other properties. Lemoine is looking to replace engine 3, which is 34 years old. Christiansen made a motion, 2<sup>nd</sup> by Byrne to recommend both of Lemoine's warrant articles as requested. All were in favor.

Lemoine presented the scores from the written and oral exams for promotions to lieutenant. Based on the scores, Lemoine recommends promoting Jon True, Gary Lemoine, Tim Labonte, and Roy Olsen. Byrne made a motion, 2<sup>nd</sup> by Christiansen to promote True, G. Lemoine, Labonte, and Olsen as recommended by the Chief. All were in favor.

Chief Robinson and Christine Belanger were present to discuss the purchase or lease purchase of a new cruiser for 2014. Most departments keep patrol vehicles until 110,000 miles and then rotate them out as then maintenance and repair costs begin to climb. The lease cost for 2 vehicles is \$18,367 annually for 3 years. Belanger said they are still waiting for more information on lease options. She is looking into road ready and maintenance packages to compare and research the benefits of leasing. Belanger said she is also in the beginning stages of creating a fleet rotation schedule.

Board of Selectmen  
Minutes January 07, 2014

Bryan said the town may be able to pay for the leases solely out of the detail fund as that generates approximately \$20,000 annually. Belanger said that is an option but the cost to equip the vehicle may need to be appropriated and the revenue in the fund varies each year. Bryan suggested they continue to look into the lease options and determine which direction they would like to move forward with as they have the support of the selectmen.

Robinson said the 2009 cruiser is at Nici's to have the equipment removed. Robinson asked what the board wanted to do with the vehicle after. Artimovich said we should post it as a sealed bid and put it on Craigslist.

The board signed the training agreement and appointment slip for Officer Abele.

The Town will need \$75,000 to be added to the Capital Reserve Fund for the repair of the Crawley Falls Bridge. The legal notice seeking construction bids was published 1/5/14 and 1/6/14 in the Union Leader.

Clement said additional funds should be appropriated for the repair of the Mill Road Bridge as that was most recently added to the Red List after a state inspection. Robinson said he will call the state to see what their recommendation is but feels as though an engineer will need to come down for an estimate of the work that needs to be done.

The board reviewed the following warrant articles:

- 1) Bryan made a motion, 2<sup>nd</sup> by Christiansen To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to provide funding to New Outlook. (Majority vote required) All were in favor.
- 2) Bryan made a motion, 2<sup>nd</sup> by Byrne To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Capital Reserve Fund for the maintenance of town owned buildings. (Majority vote required) All were in favor.
- 3) Bryan made a motion, 2<sup>nd</sup> by Christiansen To see if the Town will vote to fund a mosquito control program and to raise and appropriate the sum of Thirty Thousand Five Hundred Dollars (\$30,500) for this purpose. If passed, this expenditure will be included in the general operating budget for 2015. (Majority vote required) All were in favor.
- 4) Bryan made a motion, 2<sup>nd</sup> by Christiansen To see if the Town will vote to repair roads and to raise and appropriate the sum of Two Hundred and Fifty Thousand Dollars (\$250,000) for this purpose. (Majority vote required) All were in favor.
- 5) Bryan made a motion, 2<sup>nd</sup> by Christiansen To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Capital Reserve Fund for the construction of new highway building(s). (Majority vote required) All were in favor.
- 6) Bryan made a motion, 2<sup>nd</sup> by Christiansen To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Five Hundred Twenty-Four Dollars (\$18,524) for the second year's payment of leasing a backhoe for the highway department. This lease agreement has an escape clause and in subsequent years if the annual appropriation is not approved, the lease terminates. (Majority vote required) All were in favor.
- 7) Bryan made a motion, 2<sup>nd</sup> by Byrne To see if the Town will vote to raise and appropriate the sum of Thirty-One Thousand Four Hundred Seventy-Seven Dollars (\$31,477) to be added to the existing Capital Reserve

Board of Selectmen  
Minutes January 07, 2014

Fund for the purchase of highway vehicles and related equipment. (Majority vote required) All were in favor.

- 8) Bryan made a motion, 2<sup>nd</sup> by Byrne To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) to be added to the existing Capital Reserve Fund for the repair of town bridges. (Majority vote required) All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Byrne to encumber \$5720 for Caprioli Painting to have the interior of the police department painted. All were in favor.

Robinson said the 1994 International should be replaced. The firewall is failing and Robinson does not think it will pass inspection. Robinson has looked at trucks at Rochester Truck and Liberty. Robinson said the Town would not be able to install a plow wing on the truck in Rochester. Robinson presented a few pricing options he has gathered. Byrne asked what the cost of a truck without a plow on it cost. Robinson said he needed to look into that further.

Byrne asked what the extra plow at the Highway Shed is being used for. Robinson said they used to put that on the loader and plow small developments with it. Artimovich said they have not used it in a couple of years and should see what they can get for it. Robinson thought it was worth \$2,000 - \$3,000.

Robinson is looking into lease options as well. Clement said there is about \$180,000 in the capital reserve fund. Artimovich suggested Robinson to continue to research vehicles. This will not need to be a warrant article unless they opt for a lease option.

The budget committee public hearing for the Town and Swasey School budgets is on February 6, 2014 at 7:00pm at the Town Office.

Clement asked what her authority was to close the selectmen's office during inclement weather. Artimovich made a motion, 2<sup>nd</sup> by Bryan to grant Clement the authority to close the selectmen's office at her discretion during inclement weather. All were in favor.

Clement said there was a letter in the mail from a resident on Deer Hill Road regarding a damaged mailbox. Clement said she had informed the resident that the policy was that the Town assumed no liability for the replacement of mailboxes damaged as a result of snow removal; but if they were looking for a concession they would need to request that of the selectmen. The board agreed that no concessions would be made.

Clement said Dr. Reiner has always donated his pay to the library and asked if the Town wanted to do that with his salary from 2013 as he resigned. Artimovich made a motion, 2<sup>nd</sup> by Byrne to allow the donation but to let the library know that this would be the last time. All were in favor.

Clement asked for clarification on the hiring process if candidates should be brought forth to the selectmen before or after a criminal background check and physical were performed. Bryan said that as long as Clement was involved in the hiring process, he was comfortable with a recommendation as soon as interviews are concluded. The others agreed.

Clement had a proposal from Monarch Electric for the outdoor lights on the Grange Hall for \$800. Christiansen made a motion, 2<sup>nd</sup> by Byrne to accept the proposal. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Byrne to sign the Operation and Maintenance Agreement with RCCD. All were in favor.

Board of Selectmen  
Minutes January 07, 2014

Christiansen made a motion, 2<sup>nd</sup> by Byrne for Artimovich to sign the verification for the interrogatories prepared by Walter Mitchell's office. All were in favor.

Motion to adjourn at 7:37 pm made by Bryan, 2<sup>nd</sup> by Christiansen; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT					
Date:	January 7, 2014				
<b>Citizens General Fund:</b>					
	Previous Balance:		94,764.41		
	Deposits:		27,000.63		
	Payroll:		14,640.63	DD: 8109.59	CK: 6531.04
	FICA:		4,092.63		
	to Impact Fees				
	A/P: Regular		189,146.30	Swasey: \$170,000	
	From MMA		100,000.00		
	TO MMA				
	Account Balance:		13,885.48		
	Interest Earned YTD:				
<b>CD's:</b>	Unrestricted Balance:		-		
<b>MMA:</b>	Unrestricted Balance:		4,171,247.94		
	Total Invested Funds:		4,171,247.94		
	Interest Earned YTD:				